Project Title	1.11.3 Scalable Retrofit Pathways for Government Housing Portfolios
Project Chair	Julie Saunders
Project Leader	Ray Maher, The University of Queensland
Date/Time	19 November 2026 11:00 am – 12:30 pm (Perth AWST) 1:00 pm–2:30 pm (Brisbane AEST) 2:00 pm–3:30 pm (Sydney/Melbourne AEDT)
Venue	Microsoft Teams meeting – link in calendar invite

Name	Organisation
Julie Saunders	Community Housing Industry Association Queensland
Ray Maher	The University of Queensland (UQ)
Derek Houareau	Atlas
Joshua Fearnley	Atlas Precast
Louis Bettini	Main Roads Western Australia (MRWA)
Jenella Voitkevich	Main Roads Western Australia (MRWA)
Alexandra Meek	WA Housing Authority
Rainie Zhang	WA Housing Authority
Sae Chi	WA Housing Authority
John Clifton	DevelopmentWA (DevWA)
Jeremy Hill	QLD Dept of Housing and Public Works (QLD DHPW)
Peter Nelson	QLD Dept of Housing and Public Works (QLD DHPW)
Cara McNicol	QLD Policy and Legislation at Queensland Government
Andrew Mason	QLD Department of the Environment, Tourism, Science and Innovation (QLD DETSI)
Peter Vanderaa	QLD Treasury
Antony Straubhaar	Transport for NSW (TfNSW)
Mo (Mohamed) Mansour	Transport for NSW (TfNSW)
Adrian Dawson	Transport for NSW (TfNSW)
David Kelly	Transport for NSW (TfNSW)
Gillian Smith	Sunshine Coast Council (SCC)
Paola Leardini	The University of Queensland (UQ)
Mubeen Ahmad	The University of Queensland (UQ)
Paul Matthew	The University of Queensland (UQ)
TBC	Western Sydney University (WSU)
Lindsay Kyle	SBEnrc
Will Hackney	SBEnrc
Keith Hampson	SBEnrc
Grace Martini	SBEnrc
Adriana Sanchez	SBEnrc
Project Partner	
Elaina Lobendahn	Defence Housing Australia (DHA)
Mohamad Fajajo	Australian Department of Defence (ADF)
Project Affiliates	

Samantha Adrichem	VIC Building & Plumbing Commission
Alex Mitchel	Homes NSW
Peta Baker	Homes NSW
Aaron Sice	Housing Industry Association (HIA)
Alex Mitchel	Homes NSW
Duncan Brand	Burbank Group
Nicky Vaisey	Constructionarium Australia Ltd
Henrik Meltesen	EcoPex

Document	Title (with hotlink or bookmark)
PSG Agenda	SBEnrc Project Steering Group Meeting #3 Agenda [This document]
References can be found via the SBEnrc Website [PSG Page]	
Reference A	Meeting Notes and Actions arising from PSG#2
Reference B	Scalable Retrofit Pathways for Government Housing Portfolios
Reference C	Case Study Summary
Reference D	Quarterly Report 2
Reference E	Industry Partner Engagement Sessions
Reference F	Project Timeline
Reference G	Communication Plan

1.0 WELCOME AND INTRODUCTIONS

1.1 Welcome to Project Steering Group by the Chair and SBEnrc

1.2 Brief introductions from PSG members and update of relevant initiatives (All, especially new members, led by Chair)

1.3 Confirmation of meeting notes and actions arising from previous meeting (Chair & Project Leader) [Reference A]

2.0 PROJECT PROGRESS

2.1 Overview of project aims / briefing on progress (Project leader or rep.) [Reference B]

2.2 Discussion of any project reports/papers (Project team) [Reference C]

- Quarterly Report 2 [Reference D]
- Industry Partner Engagement Sessions [Reference E]
- Half Year Review [No Longer Required]

2.3 New Project Partners and Funding (Project Leader / SBEnrc)

2.4 Confirmation of future work plans/timing of deliverables (Project leader) [Reference F]

2.5 Delivery & Payment Milestone Schedule (Project leader)

3.0 IMPLEMENTATION

3.1 Identification of specific partner-preferred ‘research into practice’ approaches pre- and post- project completion (All, led by Project Leader)

3.2 Discussion of potential barriers to implementation (All, led by Chair)

3.3 Project Uptake and Impact Reporting (Project leader)

4.0 COMMUNICATIONS

4.1 Review and discussion of Communications Plan (Project leader) [Reference G]

5.0 COLLABORATIONS

5.1 Scaling Research Funding and Impact (Project leader)

5.2 Student involvement in projects (Project leader)

5.3 Connections to international initiatives (Project leader)

6.0 ANY OTHER BUSINESS

6.1 Any other Business (Chair and SBEnrc)

6.2 Any further comments from the Project Steering Group (Chair)

6.3 Summary of Actions arising (Project Leader or representative)

7.0 DATES FOR NEXT MEETINGS

7.1 Future PSG Dates & Times:

Meeting	Date and Time (AWST)
PSG#4	09:30-11:00 am (AWST) 10 February 2027
PSG#5	09:30-11:00 am (AWST) 12 May 2027
PSG#6	09:30-11:00 am (AWST) 11 August 2027