Project Title	Benchmarking and Scaling-up Australia's Circular Economy Practices
Project Chair	Ashleigh Morris
Project Leader	Atiq Zaman
Date/Time	12:00-13:30 (WA), 2:00-4:30 (NSW, VIC, QLD), 1:30-3:00 (ADL)
Venue(s)	Microsoft Teams meeting – link in calendar invite

Name	Organisation	Position
Ashleigh Morris	Coreo	CEO (PSG Chair)
Atiq Zaman	Curtin University (Curtin) (Project Leader)	Project Leader - Professor
Core Partners		
Karim Yngstrom	Atlas Precast	General Manager
Louis Bettini	Main Roads Western Australia (MRWA)	Principal Advisor Sustainability, Strategy & Communications
Chris Skantzos	Main Roads Western Australia (MRWA)	Manager
John Clifton	DevelopmentWA	Manager Strategy and Innovation
Lilly Sinclair-Jones	WA Department of Communities (WADC)	Graduate Officer - Climate Action & Sustainability
Rainie Zhang	WA Department of Communities (WADC)	Policy and Project Officer
Alexandra Meek	WA Dept of Housing and Works	Manager, Climate and Sustainability
Antony Straubhaar	Transport for NSW (TfNSW)	Chief Engineer, Prioritisation and Asset Management
Mo (Mohamed) Mansour	Transport for NSW (TfNSW)	Technical Manager
Raz Guirguis	Transport for NSW (TfNSW)	A/Director Interchanges and Buildings, Prioritisation and Asset Management (PAM)
Grace Chan	Transport for NSW (TfNSW)	Senior Advisor
Ramses Zietek	QLD Dept of Transport & Main Roads (QTMR)	Director of Environment, Cultural Heritage and Sustainability
Claire Thorstensen	QLD Dept of Transport & Main Roads (QTMR)	Manager (Sustainability)
Meghan Cowling	QLD Dept of Transport & Main Roads (QTMR)	Senior Advisor
Cara McNicol	QLD Department of the Environment, Tourism, Science and Innovation (QDETSI)	Manager, Policy and Legislation, Office of Circular Economy
Peter Vanderaa	QLD Treasury	Manager, Climate
Ridhi Gupta	QLD Treasury	Graduate Policy Officer
Mark Hindmarsh	Sunshine Coast Council, Queensland	Waste Minimisation and Innovation
Atiq Zaman	Curtin University (Project Leader)	Associate Professor (Project Lead)
Xihong (Jackson) Zhang	Curtin University	Associate Professor
Shengping Li	Curtin University	Lecturer
Benjamin Gazeau	Curtin University	PhD Student/RA
Usha Iyer-Raniga	RMIT University	Professor (Case Study Lead)

Charlotte Kessler	The University of Queensland	Director L&T
Paola Leardini	The University of Queensland	Associate Professor
Chloe Budd	The University of Queensland	Project Manager
Paul Matthew	The University of Queensland	Lecturer (Case Study Lead)
Keith Hampson	CEO	SBEnrc
Will Hackney	COO	SBEnrc
Lindsay Kyle	Program Coordinator	SBEnrc
Project Affiliates		
Jack Gill	Think Brick	General Manager
Cathy Inglis AM	Think Brick	CEO
John Moursounidis	WA ChemCentre	Manager Research and Innovation
Gertrud Hatvani-Kovacs	Games Independent Infrastructure and Coordination Authority (GIICA)	Sustainability Lead
Kathy Francki	Australian Department of Defence (ADF)	Senior Policy Officer
Mohamad Fajajo	Australian Department of Defence (ADF)	Assistant Director
Alexander Taylor	Australian Department of Defence (ADF)	Director, Sustainability, Emissions and Net Zero
Keith Hampson	CEO	SBEnrc
Will Hackney	COO	SBEnrc
Lindsay Kyle	Program Coordinator	SBEnrc

Document	Title
PSG Agenda	SBEnrc Project Steering Group Meeting Agenda [This document]
Previous PSG Record (N/A)	*SBEnrc Meeting Notes from previous PSG Meeting and actions arising*
Attachments can be found via the SBEnrc Website [PSG Page]	
Attachment A	SBEnrc Terms of Reference for the PSG
Attachment B	SBEnrc Project Fact Sheet (Overview – One Pager / Project Webpage)
Attachment C	SBEnrc Project Timeline
Attachment D	SBEnrc Communication and Dissemination Planning Matrix

1.0 WELCOME AND INTRODUCTIONS

1.1 Welcome to Project Steering Group by the Chair and SBEnrc

1.2 Brief introductions from PSG members and update of relevant initiatives (All, especially new members, led by Chair)

1.3 Briefing on the Terms of Reference for the PSG (SBEnrc) [**Attachment A**]

2.0 PROJECT PROGRESS

2.1 Overview of project aims / briefing on progress (Project leader or rep.) [**Attachment B**]

2.2 Discussion of any project reports/papers (Project team)

2.3 New Project Partners and Funding (Project Leader / SBEnrc)
2.4 Confirmation of future work plans/timing of deliverables (Project leader or representative) [**Attachment C**]
2.5 Delivery & Payment Milestone Schedule (Project leader)

3.0 COLLABORATIONS, COMMUNICATIONS AND IMPLEMENTATION

IMPLEMENTATION

3.1 Identification of specific partner-preferred 'research into practice' approaches pre- and post-project completion (All, led by Project Leader)
3.2 Discussion of potential barriers to implementation (All, led by Chair)
3.3 Project Uptake and Impact Reporting (Project leader)

COMMUNICATIONS

3.4 Review and discussion of Communications Planning Matrix (Project leader) [**Attachment D**]

COLLABORATIONS

3.5 Scaling Research Funding and Impact (Project leader)
3.6 Student involvement in projects (Project leader)
3.7 Connections to international initiatives (Project leader)

4.0 ANY OTHER BUSINESS

4.1 Any other Business (Chair and SBEnrc)
4.2 Any further comments from the Project Steering Group (Chair)
4.3 Summary of Actions arising (Project Leader or representative)

5.0 DATES FOR NEXT MEETINGS

5.1 Future PSG Dates & Times: To be held quarterly with all scheduled invites to be sent via Research@sbenrc.com.au

PSGs	Dates	Time
PSG#2	**3rd August 2026**	**12:00-13:30 WA Time**
PSG#3	19 October 2026	12:00-13:30 WA Time
PSG#4	8 February 2027	12:00-13:30 WA Time
PSG#5	10 May 2027	12:00-13:30 WA Time
PSG#6	9 August 2027	12:00-13:30 WA Time